

# *Magicsolv International*

*The right team to outsource with...*



## Document Scanning Services

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## Magicsolv International

At **Magicsolv International**, we provide the best document conversion services that enable our Clients to successfully unlock the true value of the information contained in their files. The benefits gained from our scanning services result in increased productivity, performance and profits. Our Clients realize tangible benefits that reduce their total document management expense while increasing profits by optimizing their business processes.

In fact, our clients achieve a quick and measurable return-on-investment (ROI). However by using our document scanning and imaging services and shifting this unwanted complicated task to our shoulder you will feel you are in comfort zone. We provide all type of document scanning and imaging services in more sophisticated and efficient way. Document scanning work is done as per the client's instruction. Once an input work is delivered to us, we will take full care of it by maintaining and preserving it and giving you the required output file with 99.99% quality.

We strive hard to maintain the standard quality of work by preserving the quality images and text and making every effort to strictly follow the client instruction.

"How?" you might ask...

A global consulting firm recently concluded a five year international performance study, which found that Managers spend up to 4 hours a day looking for information! When critical information is trapped in files and on paper productivity, performance and profits are dramatically affected, impairing an organization's ability to achieve its goals.

It has been our experience that the key to a successful document conversion project is to start with the end goal in mind; then employ proven conversion methods and innovative technology solutions (of which document imaging is just one step in the entire process). Successful document management requires a clear understanding of an organization's People, Process, and Technology Requirements to define the best possible Project Approach.

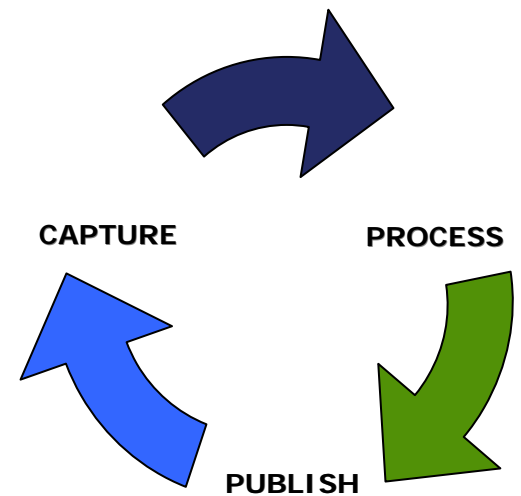
**Magicsolv** converts paper-based systems to efficient electronic filing systems. We can take your paper-based system and help you move to a completely electronic version. **Magicsolv** helps our clients to convert Hard Copy to Soft Copy or Hard Copy to CD in the most efficient manner with the fastest turnaround time.

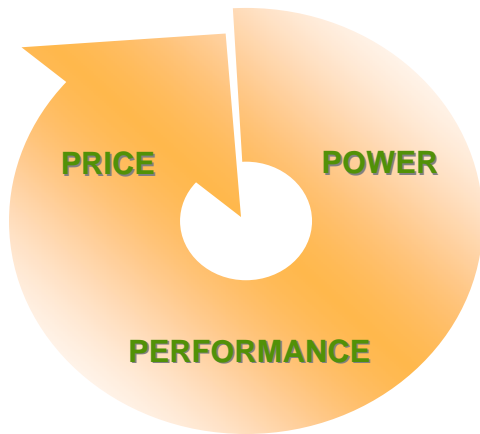
Each customer's scanning needs are different. This requires careful review of all the documents involved and preparation of the same. Trade offs between cost, resolution, and speeds are matched with customer needs and a detailed scanning procedure is drawn up. This procedure and attached specifications are followed exactly to ensure the meeting of customer parameters.

Our Team of seasoned experts provides best-practice services to support you organization's projects needs. Utilizing our latest innovations and processes, we can provide your organization with the Highest Quality scanned documents and coded data available in the industry today.

Many organizations re-key data from paper documents into computer systems and some send their documents offshore to be re-keyed.

**Magicsolv's** document scanning and indexing services enable greater document control, and less risk. Using the very latest high-volume scanning technology, we ensure the accurate and intelligent capture and categorization of complex documents into the required formats which can then be indexed automatically and fed into automated business workflows, in line with business rules.





With re-keying eliminated, scanned documents can be accessed and shared across the enterprise. Our systems also deal with exceptions, enabling staff to check problem documents and correct any errors.

Along with document scanning services we have a very good leading hand experience on document indexing with the help of latest cutting-edge technology and skilled workforce.

Indexing is basically done to recognize data for easiness and accurateness of retrieval. Indexing is field based full text or amalgamation of the two. Imaging and indexing in general tribute to each other and facilitate end users to search the database using any word for the computer to make a match between search terms and text of the document.

For the document scanning here are the software's we use to index the documents:

## 1. [Aconex](#) by [Aconex](#)

Aconex is an online document management system that uses the internet to manage information for projects of all sizes in construction, engineering and facilities management. Capture, distribute and access documents, drawings and project information anywhere, in real time. Save time through the central storage of easy-to-access information. Reduce the costs of printing, couriers, rework and travel. Minimize the chance of information loss, disputes and litigation through enhanced risk management.

## 2. [Policy & Procedure Manager](#) by [Policy Technologies](#)

Policy and procedure management software that includes: a document creation wizard for standardization, document management and monitoring for review and approval, automatic email reminders for policy changes, reports for managers, and browser-based interface for easy access. Simplifies management of policies for ISO 9000, OSHA, JCAHO, HIPAA, and more.

## 3. [Content Central](#) by [Ademero](#)

Ademero makes document capture, retrieval, and management simple with Content Central—giving businesses like yours quick and easy access to corporate information. Find documents by searching for any word contained in the document. Edit, e-mail and print documents or make use of other productivity-based features including Document Workflow/Approval Processing, Document Version History, and Retention-Policy Management.

## 4. [isoTracker](#) by [Lennox Hill](#)

An Online hosted document control and quality management software system. Simplify daily processes and make the task of maintaining ISO standards and other compliance programs that much easier and affordable.

## 5. [DocSmart](#) by [Versis](#)

DocSmart is a powerful and easy to use Search and Retrieval application for Windows. Find and preview all your files instantly with the ability to search the entire text contents of practically all existing file types including, Microsoft and Star Office, CAD, Graphics, Scanned Paper (via OCR), Web pages, PDFs, Archives (ZIP, RAR etc.), Multimedia and many others. Run all the standard Windows Explorer functions on the files i.e. Send as an Email Attachment, Copy, Delete, Print, Properties etc.

## 6. OctoTools by JBM Systems

OctoTools is an easy to use document management tool suite that encompasses Forms Design, Report Formatting, Electronic Distribution, Printing, and Text to PDF conversion. Advanced features include a GUI based design environment, built-in Post Script and PCL printer output, Drag and Drop placement of all elements, Automatic dynamic text and forms merge, Text boxes for dynamic and static text & Data Design elements, objects, images & text boxes, and more.

## 7. iCentera Enterprise Edition by iCentera

With iCentera you can easily create private web portals to target specific audiences and help you sell more. Whether you are supporting marketing events, incubating leads, keeping distributed partners up to date, or simply want to centralize all of your Sales and Marketing content, iCentera can simplify your day.

Driven by our fully hosted content management engine; complete with real-time analytics; iCentera frees you from hardware, software, and availability worries.

## 8. TargetFax by One Touch Global Technologies

One Touch Global Technologies specializes in integrating one or more fax server software components to manage the entire lifecycle of paper and electronic documents. Proper implementation of document imaging, data collection, business workflow, multifunction faxing software devices and fax server technologies into existing infrastructures allow organizations to streamline business processes, expedite the communication of information to suppliers and customers and minimize lost data.

## 9. bf.documents by Bf.Collaboration

Available as a stand-alone component, or integrated with the rest of bf.collaboration, bf.documents delivers everything you expect from a robust, scalable, document management solution. Such qualities include a browser-accessible document repository, check-in check-out with history/version tracking, advanced full-text search (including PDF documents) with customizable search criteria, change notifications, work flow control and tracking, user-based permissions, and a lot more!

## 10. Client Letter by Top Down Systems

Client Letter is a correspondence and document automation solution for individual departments or for the enterprise. Client Letter creates any type of highly personalized business communication including letters, policies, contracts, notifications, quotes and more. Client Letter supports dynamic / real time, transaction-based and high-volume document creation and delivery.

## 11. ImageQuest mfp by Informa Software

IQmfp is a low cost yet powerful electronic document management solution for companies looking to escape the problems associated with paper filing, lost or misplaced files, needless photocopying, and other costly and inefficient paper processing challenges.

Optimized for HP LaserJet MFPs and Scanjet scanners, IQmfp enables you to quickly scan or capture paper or electronic pages, easily categorize the documents, and conveniently retrieve information using index values or full-text search.



## 12. DocuVantage OnDemand by Document Advantage

In a nutshell, DocuVantage OnDemand is a full featured web-based electronic document, business process and compliance solution delivered as a subscription service. Our purpose is to help your organization efficiently capture, convert, distribute, store, and manage your documents and data. Our solutions provide a centralized location to store and retrieve the information across your enterprise, allowing you instant access to any document, anywhere.

## 13. NOOMAC Document File Manager by NOOMAC

The NOOMAC Document File Manager is a simple, low cost, client-server application designed to manage electronic files. It allows for multiple versions, has a simple effective access control mechanism, a hierarchal catalogue facility which emulates a directory structure, a comprehensive file and catalogue folder search facility and provides check-out check-in update control.

## 14. Paradigm II by Interax Group

Paradigm II utilizes powerful Document and Records Management modules to provide one integrated solution for all of your business management needs, including the regulatory requirements of quality, environmental and occupational health and safety along with myriad other general business tools. Paradigm II provides a intuitive, user friendly LAN or Intranet interface to enable you complete confidence in the integrity of your compliance and business systems.

## 15. Datastay//Docs by Datastay

Datastay Docs provides a central repository for electronic files which are version controlled through a check-in check-out model. This allows users to share and modify documents without the possibility of creating duplicate versions. Files are automatically versioned when checked in and historical versions are always available to users for referral, reuse, or reversion. Users can maintain details, create relationships, and even search for text strings within several document types.

## 16. Speedy Organizer by Speedy Scan

Starting at just \$299 - buy from the leader Speedy - distributed by Tech Data this is the small business solution for paperless office document management. Need a complete web-based network solution just \$599. Document Management does not have to be complicated or expensive we have the same deployments as our competitors and the software is used the same way. \$1000-\$3,000 for a document management software - are they crazy? Developed in an ISO 9001 environment - all products are Microsoft based.

## 17. EZeDocs by ACOM Solutions

EZeDocs/400 is a powerful, yet affordable, iSeries form design and business document delivery system that enables organizations to automate the exchange of critical business documents between customers, business partners, and suppliers. With EZeDocs/400, you can produce and distribute laser-quality invoices, purchase orders, reports, forms, barcode labels and other business documents all on-demand as required, when required in full-color.

## 18. VersaIMAGE by VersaIMAGE Software

VersaIMAGE Software Corporation develops, markets and distributes very affordable (license & maintenance cost: \$100 - \$300 per month!) document imaging software specifically for the SMB marketplace. VersaIMAGE-GOLD offers scanning, auto indexing with MS database image management and sophisticated, unique full image OCR text retrieval. Full image distribution & HIPAA security module, comes fully bundled. VersaIMAGE is extremely easy to learn and can be private labeled for VARS and OEM's.

## 19. Content Lifecycle Solution by Ovitass

Manage content of any type from concept to delivery. Built on the empolis Sigmalink content management foundation, the system lets you store entire documents or content modules for assembly into final documents, reducing redundancy and costs. Use the authoring tool of your choice, including XML tools such as Arbortext EPIC, MS Word, or Adobe FrameMaker.

## 20. SWING DocPublisher by SWING Software

For Lotus Notes/Domino users: SWING DocPublisher lets you easily organize, publish, and maintain online documentation, such as policies and procedures, work instructions and knowledge bases. Turn your documentation (.doc) into e-manuals (.html) for company intranets or the Internet.

## 21. HelpServer by 4.ST

HelpServer is an integrated help, content and document management system for all platforms, server and web based, XML, supporting all content formats. Topic oriented, easy reuse of content. It generates PDF, CHM, HTML and more, and all content can be directly accessed via a URL from the HelpServer repository. APIs for all types of applications like Java, dotNET, c++, Web etc. are provided. Easy to set-up, maintain and use. Contextual help by point and click. Localization-Feedback-Versioning fx.

## 22. iMarkup Server by iMarkup Solutions

The iMarkup Server is a web-based document management solution with integrated workflow automation and electronic forms (eForms) processing. The iMarkup Server manages your documents, forms, and processes. It provides powerful storage, categorization and search technologies for all your content. The product supports users in all stages of the content lifecycle, allowing them to manage, secure, distribute, locate, collaborate on, annotate and review documents and digital content..

## 23. VDE+Images by Viking Software Solutions

VDE+Images combines the best features of the Viking Data Entry System (VDE) and ImagEntry data entry software, allowing you to key from both images and paper with one software package. It incorporates the best features for "heads up" and "heads down" data entry into an integrated system for PC, Linux, UNIX, and VMS platforms.

No matter how your data is stored, your data entry operators have the same interface and features, which reduces training time, increases productivity, and reduces errors..

## 24. Vivaldi QMS by Vivaldi Software

Vivaldi QMS is set of vital tools for total Quality Administration. Document Control, Complaints, Non Conformities, Incidents, Audits, Meetings, Training... are just a few of the options where Vivaldi QMS comes in perfectly. We have 13 years of experience, serving over 250 customers and 15,000 users worldwide in improving their quality and customer experience, with success! User friendliness and ease of use are combined with very advanced options for registration, analyses and reporting.





It is our constant endeavor to exceed expectations of quality, productivity, turn around time and cost efficiency.

We strive to build long-term partnership with our customers by delivering constant productivity benefits thereby maximizing profitability, creating value and tangible benefits for our customers.

Please feel free to contact us. If you have a query about any of our products or services, one of our experienced sales staff will contact you. Our regular contact details can be found below.

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